



Updated ICS Environmental audit man-day's structure
APPLICABLE FOR ALL ICS ENVIRONMENTAL AUDITS FROM May 3rd, 2021

This document informs all factories, suppliers and any relevant stakeholder of an important update applied to the ICS Environmental audit man-day's structure. The new structure is based on various criteria and replaces the tables included in the "ICS Environmental Handbook for factories" (in the English version: pages 10 and 11). The main change is that the below new structure considers the total area of the factory rather than the number of workers. All other requirements and guidance are still applicable and unchanged as per ICS rules and procedures. This notably means that the duration of the follow-up audit is still 1 man-day, regardless of the size of the assessed factory.

The below tables refer to the factory's size based on the entire factory area, hence including all buildings, sites, and facilities (e.g., canteen, storage rooms, dormitory) and not only the production areas. The areas are calculated in square meters (sqm).

Please note that the new man-day structure is applicable for audits that will be planned after May 3rd. Those that are already planned and paid for will need to follow the old man-day structure rules.

Factory size	Criteria (total area in square meters)
SMALL	< 5 000
MEDIUM	5 000-20 000
LARGE	> 20 000

Wastewater generated from production process	Criterion 1		Criterion 2	ICS Environmental audit duration? (number of man-days)
	Treatment on-site or off-site	Pre-treatment on-site ?	Large, medium, or small factory?	
YES	ON-SITE ETP	/	SMALL	2
			MEDIUM	2
			LARGE	2,5
	OFF-SITE ETP	PRE-TREATMENT OR NO PRE-TREATMENT	SMALL	1
			MEDIUM	2
			LARGE	2
	NO TREATMENT	/	SMALL	1
			MEDIUM	2
			LARGE	2
NO	/	SMALL	1	
		MEDIUM	1	
		LARGE	2	